



Cristina Paula Baptista

PROFILE

Lawyer, Law Degree from the University of Coimbra, seek placement in an area of legal advice and consultancy. I have a vast experience of over 20 years in legal advice and design, coordination and implementation of projects in both the public and private sector. e

PROFESSIONAL EXPERIENCE

LAWYER AND LEGAL ADVISOR - SINCE 1991

Law practice, with inscription of the Bar since 1989. Temporarily suspended for periods of incompatibility exercise functions of public character.

CHIEF-OFFICE, MINISTRY OF INTERNAL AFFAIRS - 2015-2017

Responsible for the coordination of the Office of the Secretary of State Deputy. Follow-up services and appointed bodies.

LEGAL ADVISOR - Santa Casa da Misericórdia de Lisboa - 2013-2014

MEMBER OF THE BOARD OF DIRECTORS, INATEL FOUNDATION, LISBON - 2008-2012

Designated by Government of Portugal, exercised general management functions and had, with direct responsibility of the coordination of legal services, internal audit services, as well as the direction of culture, including the management of a historic theater (Teatro

da Trindade). Also ran the marketing, specially focused in the area of cultural and tourism. As responsible for the legal services, coordinated and supervised all legal matters of the

company, particularly in matters of contracts and agreements with public and private processes of procurement, employment law and regulation and of tourism, sporting and cultural activities.

CHIEF-OFFICE, PORTUGUESE CENTER OF FOUNDATIONS - 2006-2008

Coordinated and assured operation of all activities of the association, including its administrative and finance. Technical and legal support to the direction and the other organs of the association and to implement the decisions taken. Represented the CPF in national and international forums several times.

ADVISER OF THE BOARD OF DIRECTORS, FUNDAÇÃO ORIENTE (FOUNDATION EAST) - 2001-2006

Assistance of the cultural and social programmes in Portugal and delegations, Macau, India and East Timor. Adviser of the Board of Directors in its relations with national institutions (CPF), European (EFC) of this part. Drafted memoranda and opinions on various issues in this area, particularly on legal matters relating to the regulation and operation of foundations. Legal adviser of the Board on matters relating to contracts and agreements of various kinds, as well as in matters of employment law, taxation and social security.

MEMBER OF THE BOARD, NATIONAL AUTHORITY FOR PROTECTION OF PERSONAL DATA 2000-2002

Member of the National Commission for Data Protection, elected by parliament. Follow-up of all types of cases involving the protection of personal data, in particular on banking secrecy headquarters in criminal investigation of economic crimes.

LEGAL ADVISER, PORTUGUESE BANK MANAGEMENT - 2001-2005

Drafted memoranda and opinions on legal matters relating to banking or regarding the regulation of banks. Legal support contracts and support to the operation of the governing bodies of the bank.

CHIEF OFFICE, MINISTRY OF INFRASTRUCTURES (GOVERNMENT XIV) - 1999-2001

Responsible for the coordination of the Office of the Secretary of State and Public Works.
Follow-up services and appointed bodies.

DEPUTY (SENIOR ADVISOR) MINISTRY OF INTERNAL AFFAIRS (XIII GOVERNMENT)
- 1997-1999

Advisor to the Minister of Internal Affairs, working directly with the Secretary of State for the design and implementation of legislative (and others) in the field of internal security and justice. Coordination Team, the Office of the Secretary of State for Internal Affairs, assured the link to the police and the various organs of justice.

JURIST, HALL OF COVILHÃ - 1996-1998

Legal advice to the Executive Board. Responsible for the administrative offense in the license areas of responsibility of the City.

QUALIFICATIONS

Degree in Law from the Law Faculty of the University of Coimbra in 1989 (legal equivalence of Master Degree)

Graduate Diploma in Regional Development and Cross Border, the Faculty of Economics of the University of Beira Interior, in 1995

Frequency of Master in Law and Economics from the Law Faculty of the University of Lisboa.

SKILLS

Good knowledge of English and Spanish spoken and written.

Domain Office software (Word, Excel and Powerpoint) and mastery of Mac software (Keynot, Page, Numbers)

Team spirit and good communication skills, gained through my experience leading working groups, as well as a teacher, lecturer and lawyer.

Capacity to adapt to new situations and change management.

I like the leadership and management of projects, including the organization of processes and control budget.

Ability to work under stress and to acquire new knowledge and skills through formal means (and training courses) and self-taught.